



COMMONWEALTH OF KENTUCKY
TOURISM, ARTS AND HERITAGE CABINET

REQUEST TO INSPECT PUBLIC RECORDS FORM
OPEN RECORDS REQUEST (KRS CHAPTER 61)

REQUESTOR'S INFORMATION:

Today's Date: _____

Printed Name _____

Company Name _____

Mailing Address, City/State and ZIP code _____

Phone Number _____

Fax Number _____

Email _____

I request to inspect document(s) pertaining to the following:

(Name of Party/Cabinet Agency/or description of documents. If more room is needed, please use a separate sheet of paper and attach it to this form).

Multiple horizontal dashed lines for providing document details.

Select One: Request for [] non-commercial or [] commercial purpose

If requested for commercial purpose, please describe the commercial purpose for which the records will be used:

Two horizontal dashed lines for describing commercial purpose.

I hereby certify the information provided in this request to be true and accurate.

Requestor's Signature _____

Print name and date _____

SEND REQUEST TO:

General Counsel
Tourism, Arts, and Heritage Cabinet
Office of Legal Affairs
100 Airport Drive, 2nd floor
Frankfort, KY 40601
Phone: (502) 564-4270
Fax: (502) 564-1079
Email: TAH.openrecordsrequest@ky.gov

Choose your preferred method of receiving documents (choose only one):

- [] Electronic (email) if responsive material is less than 5MB (free)
[] Paper Copies (.10¢ fee per page)
[] Inspect documents onsite (free)